

Agenda Item 41

Briefing Note: Report of the Health & Safety Service Plan

This plan follows the Health and Safety at Work Act 1974 Section 18 framework for local authorities. It also complies with Local Authority Circular 67(2) issued by the Health & Safety Executive.

The service plan is produced by the Environmental Health & Licensing service and shows our priorities, resourcing and performance over the coming year.

The Health and Safety Team has enforcement responsibility for approximately 9,000 businesses in the city and these include shops, hotels, offices, catering, pubs, clubs and restaurants and sports, leisure facilities, outdoor events.

As well as our enforcement role, the team spends a considerable amount of time supporting small and medium sized businesses providing advice and guidance promoting sensible risk management.

During the past year we have

- Inspected 150 high risk businesses
- Inspected 100 faith buildings focusing on working from height
- Visited 100 late night BME take-aways to research work place violence
- Participated in the Sussex Liaison Health & Safety Group CASE 2 project that included survey all 27 industrial estates and inspecting those that were high risk.
- Responded to 675 service requests
- Carried out 300 Accident investigations
- Scrutinised 60 planning applications
- Scrutinised 150 licensing applications
- Served 25 improvement notices
- Served 4 prohibition notices.
- Ensured that the city's events have been run safely
- Have placed a funding bid with the EU for funding to support our work with BME take-aways.

Over the coming year our work includes

- **Workplace violence in late night takeaways**

This project aims to identify the causes of work place violence in late night take-aways and offer solutions to businesses. Working with the racial harassment forum, the partnership community safety team, and police to raise awareness of work related violence and ensure compliance with other related H&S requirements.

- **Safety in Hotels**

Updating the council's website to provide up-to-date health & safety information to hotels and guest houses across the city. The project will include a letter drop to 500 hotels drawing attention to this new resource for businesses.

- **Sunbed Safety**

This project is part of the Sussex regional project. The project will consist of visits and letter drops to sunbed premises to ensure they are aware of the new health & safety requirements.

- **Reducing Night Club Workers Exposure to harmful levels of noise**

Visits will be conducted to approximately 50 night clubs in Brighton to raise awareness of noise in the entertainment industry, help businesses risk assess level of exposure to staff and advice on control to reduce exposure levels.

- **Safety at the city's outdoor events**

The team will attend meetings, give advice, review event management plans and risk assessments, inspect events where necessary to enforce and give advice. Monitor and enforce occupational noise exposure limits.